

This report is for information purposes only.

According to Section 12 of the Procurement Policies:

- (1) On a quarterly basis, the Procurement Department shall submit comprehensive reports to the FARM Committee covering:
  - a. *any exceptions to these policies:*

*Section 8 – Lengths of Contracts: All contracts in Section 8(2) must be authorized by the CEO, and cannot exceed five-years.*

    - Del Management Solutions Inc. - The current Property Management 5-year contract has ended as of March 2017. The current contract needs to be extended to June 30, 2017 in order to complete the procurement process.
  - b. *all contracts awarded in excess of \$5 million:*
    - Nothing to report since March 9, 2017.