



WATERFRONTToronto

CEO Search Committee Meeting

TUESDAY, APRIL 9, 2019, FROM 02:00 P.M. TO 04:00 P.M

WATERFRONT TORONTO

20 BAY STREET, SUITE 1310

TORONTO, ON, M5J 2N8



WATERFRONToronto

Agenda and Meeting Book - CEO Search Committee Meeting

2:00 p.m.	1. Motion to Approve Meeting Agenda	Approval	All
2:05 p.m.	2. Declaration of Conflicts of Interest	Declaration	All
2:10 p.m.	3. Consent Agenda	Approval	All
	Draft Minutes Open Session CEO Search meeting December 13, 2018 - Page 3		
2:15 p.m.	4. Motion to go into Closed Session	Approval	All
	Closed Session Agenda The Committee will discuss the matters outlined in item 5, 6 and 7 being the Candidate Long List Report, consideration of the Closed Session minutes of the December 13, 2018 meeting and the CEO Search Committee Discussion as permitted by By-Law No.2 of the Corporation. The exception relied for the discussion of items 5 and 7 is Section 6.1.1(b) (Personal matters about an identifiable individual, including employees of the Corporation) of By-Law No. 2. and for item 6 in Closed Session is available in item 3 of this agenda. The Committee will continue in Open Session at the end of the Closed Session to discuss and vote on any resolutions pertaining to the Closed Session.		
3:50 p.m.	8. Motion to go into Open Session	Approval	All
	Public Session Agenda		
3:55 p.m.	9. Resolutions Arising from the Closed Session	Approval	All
	Resolution Arising from the Closed Session - Page 5		
4:00 p.m.	10. Motion to Adjourn the Meeting	Approval	All

**MINUTES of the Open Session of the CEO Search Committee Meeting of
Toronto Waterfront Revitalization Corporation
20 Bay Street, Suite 1310, Toronto, Ontario
Thursday, December 13, 2018 at 9:00 a.m.**

PRESENT: Janet Rieksts-Alderman
Jeanhy Shim
Michael Nobrega (Interim CEO)
Susan Henderson (by phone)

ABSENT: Helen Burstyn

ATTENDANCE: WATERFRONT TORONTO
Ian Beverley (General Counsel)
Rose Desrochers (Director, HR and Admin)
Aina Adeleye (Board Administrator and Legal Assistant)

Also, in attendance for all of the meeting were Kevin Gormley, Managing Partner, Michelle Richard, Partner, and Sarah Cameron, Associate, Boyden Professional Search Canada.

Janet Rieksts-Alderman welcomed everyone to the first meeting of the CEO Search Committee (the “Committee”) of the Toronto Waterfront Revitalization Corporation (“Waterfront Toronto” or the “Corporation”).

With notice of the meeting having been sent to all members of the Committee in accordance with the Corporation’s By-laws and a quorum being present, the Janet Rieksts-Alderman called the meeting to order at 9:10 a.m. and declared the meeting duly constituted for the transaction of business.

1. Appointment of the Chair of the Committee

ON MOTION, duly made by Janet Rieksts-Alderman, seconded by Jeanhy Shim and carried, it was **RESOLVED** that Janet Rieksts-Alderman and Susie Henderson be hereby appointed as the Co-Chairs of the CEO Search Committee of Waterfront Toronto.

The Co-Chair, Janet Rieksts-Alderman appointed Ian Beverley to act as secretary of the meeting.

2. Meeting Agenda

ON MOTION duly made by Jeanhy Shim, seconded by Susan Henderson and carried, it was **RESOLVED** that the Meeting Agenda be approved as presented.

3. Declaration of Conflicts of Interest

There were no conflicts declared.

4. Review of the Committee Mandate

The Committee reviewed the mandate of the CEO Search Committee which was approved by the Board of Directors at its meeting held December 6, 2018. The Committee also reviewed the Board Committee Directive approved on March 29, 2018 and noted that Section 7 of the Directive was not applicable to the Committee.

5. Motion to go into Closed Session

In accordance with By-Law No. 2 of the Corporation and **ON MOTION** duly made by Jeanhy Shim, seconded by Susan Henderson and carried, the Committee **RESOLVED** to go into Closed Session to discuss items 6 and 7 of the agenda, being an update on recruitment process for the search for the CEO and the Committee Chair Discussion, respectively. The exception to the Open Meeting Law relied on for the discussion of items 6 and 7 in Closed Session is Section 6.1.1(b) of By-Law No. 2.

The Chair requested members of the public to leave the meeting.

6. Update on Recruitment Process for the search for the CEO

7. Committee Chair Discussion

8. Motion to go into Open Session

ON MOTION duly made by Jeanhy Shim and seconded by Janet Rieksts-Alderman and carried, the committee **RESOLVED** to go into Open Session. The Chair indicated that it was now in order for members of the public to return to the meeting. Members of the public were invited to join the meeting.

9. Resolutions Arising from the Closed Session (if any)

There were no resolutions arising from the Closed Session discussion.

10. Termination of the Meeting

There being no further business, **ON MOTION** duly made by Janet Rieksts-Alderman, seconded by Susan Henderson and carried, it was **RESOLVED** that the meeting be terminated at 10:35 a.m. local time.

Committee Chair

Secretary



April 9, 2019
Item 9 – Resolutions Arising from the Closed Session
CEO Search Committee Meeting

ON MOTION duly made by [●] and seconded by [●] and carried, it was **RESOLVED** that the Minutes of the Closed Session of the CEO Search Committee meeting held on December 13, 2018 be approved as tabled;