



BACKGROUNDER: Waterfront Toronto Digital Strategy Advisory Panel

April 27, 2018

Digital Strategy Advisory Panel

Recognizing the importance of policy development and digital governance issues as part of its innovation and intelligent community initiatives, Waterfront Toronto has convened an arms-length independent Digital Strategy Advisory Panel (Panel). The Panel will guide and inform the revitalization of the Toronto waterfront on issues of digital governance. It is comprised of leading subject matter experts from academia, industry, the civic technology community and legal experts to help define Waterfront Toronto's requirements regarding digital governance. This Panel will provide arms-length advice to the Corporation.

Mission Statement

The mission of the Panel is to provide objective, professional advice to ensure that the ethical use of technology, accountability, transparency, protection of personal privacy, data governance, cyber security together with the opportunity for broad and equitable benefits be accrued from the intellectual property and data, are addressed in a robust way to encourage innovation and economic development and preserve the public good.

The draft mandate, which will be ratified by the Panel at its first meeting, can be found on Waterfront Toronto's [website](#).

Panel Scope

Panel members are expected to advise Waterfront Toronto on its "Digital Strategy" which today includes the following scope:

- Ethical Use of Technology
- Privacy
- Cybersecurity
- Data Governance
- Intellectual Property
- Shared Benefits/Business Models
- Commercial and Operating Agreements
- IT Architecture and Platforms

Panel Members

The Panel will consist of at least eight (8) individuals who are recognized as leaders or experts in their fields, are from a cross-section of society and possess the qualifications and demonstrated capabilities in relationship to the Digital Strategy. The inaugural Panel will be selected by Waterfront Toronto and will include members with relevant experience drawn from the following groups or sectors:

- early stage companies or venture capital
- the civic technology space
- the Bar of Ontario or other jurisdiction
- larger companies
- academia
- government or public sector (including regulatory authorities)
- the broader community
- other representation considered appropriate from time to time

Members will be appointed for terms of up to two years and may be re-appointed up to three times at the discretion of Waterfront Toronto, in consultation with the Panel Chair. Panel members will be compensated in the form of a per-meeting fee, as determined by Waterfront Toronto.

Designees

The Waterfront Toronto CEO will appoint one Representative to the Panel, who is the primary point of contact between the Panel and Waterfront Toronto but is not a member of the Panel. The Waterfront Toronto Representative will be responsible for managing the administrative operations of the Panel, as well as setting the agenda for each meeting in consultation with the Chair. The Representative will also be responsible for producing minutes of the meetings, which will become the official record of the Panel's deliberations and decisions.

Roles and Responsibilities

1. Policy Development

The Panel is formed, initially, to advise on developing policies and to make recommendations to Waterfront Toronto concerning Digital Strategy related to the Sidewalk Toronto initiative. The Panel may provide advice relating to other initiatives that are consistent with the mandate of Waterfront Toronto, as set out in the *Toronto Waterfront Revitalization Corporation Act, 2002*, and that are within the Designated Waterfront Area.

2. Project Reviews

The Panel is expected to review a wide range of projects and initiatives, including:

- Telecommunications network proposals (including, but not limited to, fibre deployments, 5G deployments, public WiFi, etc.)
- Sensor deployments and other data-gathering efforts
- Infrastructure software, including middleware and identity management systems
- Waterfront-wide and location specific digital applications
- Pilot initiatives of new/emerging technologies

Meetings

Meetings of the Panel will be held on a bi-monthly basis and will be open to the public. The Panel is permitted to conduct certain portions of meetings in closed session, in accordance with Waterfront Toronto's By-Laws. Scheduled meetings will be posted on Waterfront Toronto's website, and meeting locations will be selected to accommodate members of the public.